

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS
COMPLAINTS COMMITTEE MINUTES
May 16, 2024**

A meeting of the Kentucky Board of Licensed Professional Counselors was held via teleconference on May 16, 2024.

MEMBERS PRESENT

Beverly Martin
Denise Hutchins
Jake Roberts

DPL STAFF

Lyndsay Sipple, Admin Section II Supervisor

MEMBERS ABSENT

LEGAL COUNSEL

Sara Janes, OLS

OTHER

Marisa Neal

CALL TO ORDER

Denise Hutchins called the meeting to order at 3:04 p.m.

APPROVAL OF MINUTES

Jake Roberts moved for the approval of the April 19, 2024, minutes. Denise Hutchins seconded motion. Motion carried.

LPC INVESTIGATIONS - See Below

COMPLAINTS COMMITTEE

Ms. Janes requested the Board enter closed session, pursuant to KRS 61.810(1)(j) and (1)(k) regarding deliberations of quasi-judicial bodies at which information protected by federal and state law may be discussed, to discuss complaints. So moved by Jake Roberts, seconded by Denise Hutchins, which carried. The board entered closed session at 3:32 p.m.

INVESTIGATIONS

- **2022LPC-00030**- Dismiss.

COMPLAINTS COMMITTEE

- **2024LPC-00008** – Private Admonishment with acceptance of CEUs completed.
- **2024LPC-00009** – Defer to June meeting after criminal court sentencing scheduled for May 23, 2024.
- **2024LPC-00012** – Refer to board for full board discussion.
- **2024LPC-00013** – Informal Settlement with Six (6) hours of CEUs in Ethics and Professionalism; Communication and Use of Technology with clients. Require licensee to obtain substance use assessment and file report with recommendations from provider within three (3) months. Follow recommendations, if any, with proof of compliance to the Board. Board to report complaint to approved supervisor and requirements of quarterly reports on progress from an approved LPCC-S for twelve (12) months.
- **2024LPC-00014** – Dismiss. Board has no jurisdiction under its enabling statutes and regulations.

- **2024LPC-00018** – Private Admonishment with six (6) hours of CEUs in dual relationships and professionalism. Board to copy supervisor on the admonishment.
- **2019LPC-00001** – Quarterly Report – Accepted by Committee.
- **2023LPC-00027** – Quarterly Report – Accepted by Committee.
- **R.C. Correspondence** – No action recommended due to lack of complaint and any evidence of violations.
- **S.B. Self-Report** – Accepted by Committee. No action recommended. Letter of appreciation to licensee for self-report. Matter closed.
- **C.C. Self-Report** – Refer for full board for discussion and determination.
- **C.D. Cease and Desist** – No action taken.

Beverly Martin made a motion to leave closed session at 4:49 p.m. The second by Denise Hutchins was carried. No action was taken during closed session.

ADJOURN

Beverly Martin motioned to adjourn at 4:50 p.m., seconded by Denise Hutchins. Motion carried.